

## DISC Meeting Notes

October 20, 2010

**Members Present:** Michelle Jensen, Barb Callahan, Sandy Fisher, Deb Kohlwey, Lesa Herms, Jane Folbrecht, Pam Klein, Sue Shea, Kellie Rhinerson, Kate Grensing

### Agenda:

#### Miscellaneous Discussion:

- During parent/teacher conferences, many families who are new to our community complimented teachers. They were impressed with the quality of education and the care and concern given to their children by dedicated staff members.
- The remodeling at the Middle School/High School was completed. WDEE may provide coverage of the new areas. Staff is encouraged to view the new additions to facilities.
- Homecoming was well-run and there was good follow-through on the part of staff and administration. The elementary school appreciated the early release schedule.
- A Deerfield graduate who attended Homecoming commented that he felt DHS had done a good job preparing him for his college classes.
- Discussion was held regarding how Deerfield Schools could do a better job of informing the community of all the positive things happening here at our schools: Chalk Talks; a PR Club where students could communicate what is happening in the school, a Deerfield Alumni Association, etc.

#### A. Professional Development:

- a. Barb Callahan has tallied up the PD hours submitted by staff.
  - i. Many staff have not turned in their PD Summary sheets.
    1. Please turn these in as soon as possible
  - ii. Many staff are close to completing their PD hours.
- b. Do not forget that 4 hours of PD can be earned by developing your staff web pages
  - i. The web pages need to be finished by January, 2011.
- c. Some staff members had questions about how to find enough time to earn PD hours
  - i. PD hours could be earned during convention days.
  - ii. PD hours could be earned by submitting individual proposals and working for just one hour after school.
  - iii. Contact Barb Callahan or Michelle Jensen for ideas on how to complete PD hours.
- d. Some staff members had questions about why there were so many days off and PD options offered in the fall, but not many during spring.
  - i. Due to holidays (Labor Day, Thanksgiving, etc.) and convention days.
  - ii. Shortened weeks help to ease students back into school, especially for young elementary students
  - iii. By second semester, many staff members have completed their PD hours
    1. It is difficult to schedule speakers when few will sign up to attend
    2. Fewer staff members are developing PD options as they have already finished.
- e. Administration is trying to keep PD options flexible
  - i. PD can be tailored to meet staff's individual needs – both professionally and time-wise
- f. Administration would like to encourage staff to complete more than just 16 hours of PD
  - i. Possible option is to provide a personal day to staff who complete additional PD hours
    1. This would need to be approved by the Board of Education and the teacher's union.
    2. The PD would need to be face-to-face time or include a speaker (no individual PD).
    3. You would get one personal day for 8 hours of PD beyond the required 16 hours.
    4. 8 hours of extra PD are the maximum that could be earned.
    5. One personal day, given the following school year, is the maximum that can be earned.

## **B. District Goals**

### **a. Website Update**

- i. Anticipated roll-out date of new district website is January, 2011.
  1. Staff is strongly encouraged to use PD time for updating their web pages.
  2. Staff web pages should be completed in time for January roll-out of web site
    - a. If staff needs help, training or extra time, please ask for it.
    - b. Please be sure the web page information is “timeless”.
- ii. There will be a district home page.
  1. It will display only district-wide information.
- iii. Each school (elementary, middle, high) will have its own home page.
  1. Specific news pertaining to an individual school will be displayed on that school’s home page
- iv. Emergency information will be displayed on all four home pages.

### **b. Character Education/Citizenship**

- i. There is a new state initiative called Positive Behavior Intervention Support (PBIS).
  1. At some point DPI may require Wisconsin schools to implement PBIS.
  2. Many schools have already begun implementation.
  3. The state may eventually tie funding into whether the school is using PBIS.
- ii. Deerfield Schools already has many pieces in place
  1. Elementary Character Pledge
  2. Non-Violent Communication discussions.
- iii. The regional director of PBIS met with administration to discuss implementation at Deerfield.
- iv. Further discussions will be held.

### **c. Curriculum Mapping**

- i. It is unclear what test will replace the WKCE.
  1. MAP is one option for high school, but it is expensive.
  2. AIMSweb may be an option for elementary school.
  3. Other schools will be canvassed to see what they are using

## **C. Other items brought forward by members**

- Student Email
  - Felt rushed
  - Was staff input given?
    - The request for student Email came during Jeff Stenroos’ time at Deerfield.
    - Communication gaps occurred due to the change over in administration.
- To be discussed at future meetings:
  - Who selects the E.R. options and can staff have more input
  - School climate survey

### **DISC has scheduled the next two meetings:**

Thursday, November 18<sup>th</sup>, in the district conference room (HS/MS) 3:15 – 5:00

Wednesday, December 8<sup>th</sup>, in the district conference room (HS/MS) 12:15 – 3:00

**ANY THOUGHTS, COMMENTS, OR SUGGESTIONS FOR DISC?  
PLEASE CONTACT A DISC REPRESENTATIVE!**

**Michelle Jensen  
Barb Callahan  
Sandy Fisher  
Lesla Herms  
Jackie Schmitt  
Jane Folbrecht  
Sue Shea  
Kellie Rhinerson  
Vicky Borger  
Deb Kohlwey  
Pam Klein  
Kate Grensing**